

**Statewide Directional Signing Committee
Meeting Minutes
December 6, 2005**

Meeting Time: 9:30 a.m.
Location: Virginia Tourism Corporation
901 East Byrd Street, West Tower 19th Floor
Richmond, Virginia 23219

1. Introductions

Phil Hopkins opened the meeting and a sign in sheet was circulated.

2. Previous Meeting Minutes

Later in the meeting the minutes of the September 13, 2005 meeting were accepted as written.

3. IDSP

a. RV Friendly Symbol on Logos: Norm Edwards

Mr. Edwards did not attend the meeting. An FHWA memorandum outlining the interim approval for the optional use of an "RV-friendly" symbol on specific service signs was distributed.

b. Status of Participation

John Spacek distributed a recap report on the activity since the last SDSAC meeting for each component of the IDSP. He also submitted flow charts for new logo structure construction, logo plate installation, supplemental sign installation, and TODS panel installation. Phil pointed out that VL will be compiling a list of those supplemental signs to be replaced on a case by case basis.

c. Full Serve Food MUTCD Experiment

Phil distributed a letter from Greg Whirley to the FHWA requesting that a change to the MUTCD be made to state that "...FOOD...shall appear on more than one sign." Members had no questions or comments.

d. Wayfinding-Historic Triangle

Phil passed around a letter to FHWA from VDOT requesting permission to experiment with wayfinding signing in the Historic Triangle. The original letter to FHWA included “Sign System Study” report prepared by Frazier Associates. FHWA approval is expected.

e. Wayfinding (Statewide Policy/Procedures)

A Wayfinding Program Development Support Project Schedule prepared by Wilbur Smith Associates was distributed.

f. Hampton Signing Committee

Phil indicated he would be attending a meeting of the Committee on December 7.

4. Open Discussion

Mike O’Connor inquired of VL whether contract renewals are still being processed. John responded that invoices went out on October 1 and that the vast majority will renew.

Ralph Earnhardt expressed the concern that the recent vote for the new Welcome to Virginia sign did not present a true choice to voters. That is, they could only vote for one of the 5 designs presented, with no “opt out” or “none of the above” choice available.

5. Next Meeting Agenda Items

No upcoming agenda items were proposed.

6. Next Meetings

Future meetings are scheduled for March 7, 2006; June 6, 2006; and September 12, 2006. Ralph indicated VTC space is available on those dates.

7. Adjourn

The meeting adjourned at 10:15 a.m.