

PART II SCOPE OF SERVICES

- A. It shall be the intent of the Contract that the Consultant, employing qualified, competent personnel, shall perform all services necessary to prepare appraisal reports, which may include current owner rundowns, negotiate the acquisition of right of way from assigned properties, and provide relocation assistance services required for displaced individuals, businesses or other entities on an acquired property on any project. All services for assigned properties or displacees shall be performed in accordance with the terms herein and the Department's Right of Way and Utilities Manual of Instructions, as it may be amended from time to time (the "ROW Manual"), and which is incorporated herein by reference and available at the following internet address: <http://www.virginiadot.org/business/row-default.asp>. The Consultant will also be required to utilize VDOT's Right of Way and Utilities Management System (herein referred to as "RUMS"), and equipment meeting the specifications identified in Part II, Section 9 of this RFP.

The Consultant agrees to perform the services as set forth herein and furnish and deliver to the Department final reports with respect to each assigned parcel, accompanied by all necessary documents needed for voluntary acquisition of such parcel or necessary for the commencement of eminent domain proceedings to acquire parcels not acquired by voluntary acquisition.