



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219 2000

Charles A. Kilpatrick, P.E.
Commissioner

January 30, 2015

MEMORANDUM

TO: County Administrators

FROM: Jennifer B. DeBruhl, Director - Local Assistance Division 

SUBJECT: FY16 High Volume Unpaved Road Program

§33.2-358 of the Code of Virginia authorizes the set-aside of unpaved road funds for providing a hard-surface to unpaved roads with traffic volumes over 50 vehicles per day. The Commonwealth Transportation Board (CTB) set aside of a portion of these funds to address high volume unpaved roads, which are defined as unpaved roads with a traffic count greater than 500 vehicles per day. Applications for the FY 2016 High Volume Unpaved Road Program are now being accepted.

Applications should be completed by authorized County staff and submitted to the VDOT Residency Administrator, who will review and provide a recommendation. The finalized application is submitted to the Local Assistance Division for evaluation and scoring in accordance with CTB policy. Recommendations for funding will be presented to the CTB in June. A separate application must be submitted for each identified project. Each county with qualifying routes may apply for up to \$300,000 annually to address candidate projects. All applications received last year and not fully funded will be considered during the FY16 process. These FY15 applications can be updated by the County, if desired.

FY 2016 applications are due to your VDOT Residency Administrator or their designee by Friday, March 20, 2015. Final applications are due to the Local Assistance Division by Friday, March 27, 2015. The application form, the list of qualifying routes, and additional information on the program can be found on our website at <http://www.virginiadot.org/business/local-assistance.asp>.

Please share with your staff and others as you deem appropriate.

Cc: Commonwealth Transportation Board
VDOT District Administrators
VDOT Residency Administrators