

VDOT Contractor Cost Certification of Final Indirect Cost Rates

Firm Name: _____

To ensure overall compliance with cost principles of the Federal Acquisition Regulations (FAR) for engineering and design related service contracts (as specified in 23 U.S.C. §112(b)(2)(B)-(D), 23 CFR §172.7(b), and 49 CFR §18.22(b)), it is FHWA's policy that an indirect cost rate proposal should not be accepted and no agreement should be made by a contracting agency to establish final indirect cost rates, unless the costs have been certified by an official of the contractor as being allowable in accordance with the applicable FAR cost principles of 48 CFR, part 31. For more information, see <http://www.fhwa.dot.gov/legregs/directives/orders/44701a.cfm>

As such, in order to do business with VDOT, engineering and design firms (prime and sub-consultants) must certify their final indirect cost rates. Please include all of the final indirect cost rates being certified within the table below. The certified final indirect cost rates should agree with the rates contained in the CPA audit report and/or Cognizant agency audit report. For any rate categories not being certified, please enter "N/A."

Type of Final Indirect Cost Rate	Combined	Home	Field
Indirect Cost Rate			
Facilities Cost of Capital Rate			
Direct Expense Rate			
Other Rate:			
Other Rate:			

Date of Proposal Preparation: _____ Fiscal Period Covered: _____

The certification below is to be completed by an executive or financial officer of the firm, at a level no lower than a Vice President or Chief Financial Officer, who has the authority to represent the financial information utilized to establish the indirect cost rate proposal:

I, the undersigned, certify that I have reviewed the proposal to establish final indirect cost rates for the fiscal period as specified above and to the best of my knowledge and belief:

- *All costs included in this proposal to establish final indirect cost rates are allowable in accordance with the cost principles of the Federal Acquisition Regulations (FAR) of title 48, Code of Federal Regulations (CFR), part 31.*
- *This proposal does not include any costs which are expressly unallowable under the cost principles of the FAR of 48 CFR 31.*

All known material transactions or events that have occurred affecting the firm's ownership, organization and indirect cost rates have been disclosed.

Signature: _____ Print Name: _____

Title: _____ Email: _____

Date of Certification: _____

Please submit this form with your CPA audit report and/or Cognizant agency audit report, by email, as an Adobe® pdf document to VDOT's Assurance and Compliance Office mailbox at ACO@VDOT.Virginia.gov