

VDOT's Highway Contractor Prequalified (P) Level

(Website Version)

Your firm's prequalification documentation demonstrates that your firm has met or exceeded the minimum Prequalification Score of 80, the minimum Contractor's Performance Score (CPE) of 85, and the minimum Safety Index Score (SIS) of 70. Your firm has earned the "Prequalified" Level of Qualification. With this level of prequalification, your firm may bid on all projects up to your firm's bonding ability.

Expiration and renewal

Prequalification privileges are for a limited period of time. The **expiration** date is posted on your firm's listing on the "*Current Prequalified Highway Contractor's List*" on our webpage (see below). New prequalification forms are due in the Prequalification Office prior to the last day of the expiration month.

By the yearly anniversary of the expiration date the items listed in the "*Submission Guide*" will need to be submitted. If the firm does not renew or request an extension at that time and a firm's prequalification has lapsed then the firm must begin their year cycle for prequalification with a submittal of a "*Prequalification Long Form Application*."

Prequalification Extension Policy – All firms with a Prequalification Score of 75 or above are eligible to obtain a prequalification extension. Prequalification extensions are limited to three thirty-day periods. The original letter requesting each thirty day extension must be:

1. Submitted on the firm's original letterhead.
2. Received by the Prequalification Officer three (3) business days before the firm's current prequalification expires.
3. Signed by a person authorized to transact business on behalf of the firm as listed on the *currently filed Prequalification Application*, Form C-32, page 2.

Below are the set months of expiration for firms name *starting* with the letter or if the firm has a formal person's name, the first letter of the last name. The last day of the month is the firm's expiration date.

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|---------------------|---------|--------------------|------------|
| 1. January | A | 2. February | B |
| 3. March | C | 4. April | D&E |
| 5. May | F, G,&H | 6. June | I, J, K,&L |
| 7. July | M, N,&O | 8. August | P, Q,&R |
| 9. September | S | 10. October | T thru Z |

New prequalification forms may be obtained at the following webpage: (Only the latest revision of the application will be accepted for renewal):

<http://www.virginiadot.org/business/const/prequal.asp>

Thank-you for applying for Prequalification. Please send an email to the Prequalification Office if your firm has any further questions regarding your firm's prequalification at:

Prequalification@VDOT.Virginia.gov