



## COMMONWEALTH of VIRGINIA

### DEPARTMENT OF TRANSPORTATION

1401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219-2000

**Charlie A. Kilpatrick, P.E.**  
Commissioner

December 21, 2016

### MEMORANDUM

**TO:** The Consultant Community

**FROM:** Kerry A. Bates, P.E.  
State Construction Engineer

A handwritten signature in black ink, appearing to read "Kerry A. Bates".

**SUBJECT: Mileage Reimbursement Rate for Vehicles Used on Construction  
Engineering Inspection Contracts**

Effective January 1, 2017 the mileage rate direct expense for vehicles on all Construction Engineering Inspection (CEI) contracts is:

53.5 cents per mile for company owned vehicles

28.5 cents per mile for leased vehicles

Project related CEI mileage incurred on or after January 1, 2017 shall be adjusted to these rates.

These rates were derived from the Internal Revenue Service 2017 Standard Mileage Rates for Business, Medical and Moving Announced. The Department, at its discretion, may periodically evaluate and adjust these rates for consistency with industry standards. The Department will provide sufficient notice of any adjustments that may occur outside of an annual review.

This memorandum supersedes previous guidance regarding prevailing rates for standard mileage for use on Construction Engineering and Inspection Contracts as well as the current edition of the VDOT Manual for the Procurement and Management of Professional Services until further notice.