

MATERIALS CERTIFICATION SCHOOLS FREQUENTLY ASKED QUESTIONS

This document is meant as an information tool; however, for the most up to date information about this program you can call (804) 328-3158 or email MaterialsCertification@vdot.virginia.gov .

MCS Program

Certification

Q: What is required for certification?

A: A certification candidate must score a 70 or above on the written examination **and** must successfully complete all proficiency requirements in the current calendar year. Failure to complete all certification requirements will result in non-certification.

Q: Do I have a year from the date of the classroom course to complete the certification requirements?

A: No. You must complete certification requirements in the current calendar year. Failure to complete all certification requirements will result in non- certification.

Recertification

Q: What do I have to do to recertify? What is the cost to recertify?

A: Re-certifications have been discontinued. In order to remain certified student must attend the Self-study or Instructor-led course. The course of the course(s) are the same regardless of whether you are certified now or not.

Q: Do I need to complete both the Level 1 & 2 of my Asphalt Field or Asphalt Plant Recertification in order to remain certified?

A: Yes. You must complete both Level 1 & Level 2 of the Asphalt Field and Asphalt Plant courses in order to remain certified.

Costs

Q: How much does it cost to become certified?

A: Costs are subject to change by the Community College at any time.

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<http://www.vdot.virginia.gov/business/matschools.asp>

Certification (initial/recert = same cost)	Cost/person	Proficiency Cost CY2018	Notes:
Asphalt Field 1 – Germanna	\$ 350.00	Not Applicable	These are meant to be taken consecutively - Level 1 is a prerequisite for level 2
Asphalt Field 2 - Germanna	\$ 350.00		
Asphalt Plant 1 - Germanna	\$ 350.00	\$ 150.00	These are meant to be taken consecutively - take course/exam (may be multiple exam dates/sessions), proficiency is hands-on and will be scheduled by Germanna upon successful completion of course (will likely schedule separately). Must take both course & proficiency to be certified
Asphalt Plant 2 - Germanna	\$ 350.00	\$ 350.00	
Asphalt Plant Mix Design - Germanna	\$ 700.00	\$ 650.00	Target Audience: Senior or QA people in the Lab Prerequisite - Asphalt Plant 1 & 2 Recommend waiting one year from Plant 1 & 2 to gain experience
Slurry Surfacing - Germanna	\$ 275.00	Not Applicable	Stand-alone course
Surf Treatment - Germanna	\$ 275.00	Not Applicable	Stand-alone course
Concrete Field - CCWA	\$ 250.00	\$ 515.00	ACI - Concrete Field Testing Technician Certification Must have <u>current</u> ACI Concrete Field Testing Technician Certification in order to get Concrete Field Certified. ACI doesn't have to be taken in the same year as Concrete Field For ACI info/registration Click here: https://www.vrmca.com/aci-american-concrete-institute-class-information/for-information/registration
Concrete Plant - CCWA	\$ 250.00	Not Applicable	Stand-alone course
Pavement Markings - CCWA	\$ 250.00	Not Applicable	Complete online course through community college (sign-up the same way as other MCS courses) once successfully complete with online portion, schedule in-person exam at CCWA/approved testing center
Soils & Aggregate - CCWA	\$ 350.00	\$ 250.00	Hands-on proficiency will be scheduled upon successful completion of written exam
Central Mix Aggregate - CCWA	\$ 300.00	Not Applicable until 2019	(no cost for proficiency; however, there is a hands-on proficiency portion - cost may be applied in 2019)

These COSTS are subject to change by the Community College at any time.

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Self-Study Courses

Q: What is a self-study course?

A: Self-study courses are designed for persons with industry experience who desire certification and do not wish to attend an instructor-led course. Self-study courses are not recommended for persons without industry experience.

Q: How does Self-study work?

A: Once paid for, the course materials are mailed to the student to study at his/her leisure. The student will have to schedule to take the examinations at a VDOT testing facility, and must successfully pass the written examination **and** complete any proficiency requirement in the current calendar year. Failure to complete all certification requirements will result in non-certification.

Examinations

Q: Can examinations be taken online?

A: No. All exams must be taken in person at an approved testing site. Please Contact Germanna Community College or Community College Workforce Alliance directly.

Reciprocity

Q: Does VDOT allow reciprocal certification for WACEL and NICET?

A: VDOT will recognize NICET Construction Materials Testing Level II Certification in Soils. Individuals possessing a current NICET Construction Materials Testing Level II Certification in Soils will not need to obtain a VDOT Soils and Aggregate Compaction Certification. Similarly, VDOT will recognize NICET Construction Materials Testing Level II Certification in Concrete. Individuals possessing a current NICET Construction Materials Testing Level II Certification in Concrete will not need to obtain a VDOT Concrete Field Certification. Individuals not possessing a current NICET certification described above, have the option of obtaining the prescribed NICET certification or the applicable VDOT certification.

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Community College Workforce Alliance (CCWA)

Community College General Information: 804-523-2290

Community College Workforce Alliance Class Enrollment:
Sandy Jones
804-523-2292
sjones@ccwa.vccs.edu

Community College Workforce Alliance Proficiency Enrollment:
Kerry Donahue
804-523-5868
sjones@ccwa.vccs.edu

Q: How do I create a new student profile?

A: This is a one-time process for new and returning students, and will provide you with your own personal, password-protected account. You must have an e-mail address to complete the student profile.

NOTE: It is important that this section be completed as fully as possible. This information allows us to accurately process your course registrations, financial transactions and provides contact information for reminders and notices.

1. Go to the "**Sign In**" page
2. Click on "**Create New Profile**"
3. Fill out the New Profile Form
4. Click "**Submit**"
5. You will then get an e-mail confirmation of your profile set up. Congratulations! You may now select your courses and complete your registration.

Q: What if there is inclement weather, where can I find out course cancelation information?

A: You will be notified and you can visit our website for closure information.

Q: What is your refund policy?

A: Participants may withdraw and receive a full refund provided a written request is received at least five business days before the course is scheduled to begin. Withdrawals must be completed by notifying CCWA in writing by email to trainer@ccwa.vccs.edu. No refund will be issued if the request is made less than five business days prior to the course start date.

This information is subject to change for the most accurate information please visit their website

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Germanna Community College (GCC)

Germanna Community College Contact:

Judith Calvert

540-937-6757

jcalvert@germanna.edu

Q: How do I register for classes, and what forms of payment do you accept?

A: You have several registration and payment options. **Please note that your registration is not completed until your tuition has been paid and processed.**

Register ONLINE: Please use our new online registration system! Go to the [Sign-In page](#) to create your new student profile or to login if you are a returning students. This page provides you with secure and convenient access and service, 24/7. You'll set up your own personal online account, accessible anytime you are ready. And since new classes are continually added to the schedule, you are encouraged to visit the website regularly to view the most updated list of offerings.

Q: How do I get my books for my classes?

A: Your class may require a textbook. Check the course description online to determine if you need to purchase a book for your class. For books for Fredericksburg or Stafford classes, please call the Fredericksburg bookstore at **(540) 891-3002**. For books for Culpeper classes, please call the Locust Grove bookstore at **(540) 423-9129**

Q: At what location(s) will my classes be held?

A: All classes are coded with their specific site locations. Please refer to the online schedule to view your class location. The location codes are as follows:

- **Caroline** County - Call **(540) 891-3012** for details.
- **CU** Daniel Technology Center - 18121 Technology Drive, Culpeper, VA 22701
- **SP** Fredericksburg Area Campus - 10000 Germanna Point Drive, Fredericksburg, VA 22408
- **Fred** Fredericksburg Center for Advanced Technology – 1325 Central Park Blvd, Fredericksburg, VA 22401
- **OR** Locust Grove Campus - 2130 Germanna Highway, Locust Grove, VA 22508
- **Paul** Paul D. Camp CC 100 North College Drive Franklin, VA 23851
- **ST** Stafford County Center – 124 Old Potomac Church Road, Stafford, VA 22554

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Q: What is the Inclement Weather Policy?

A: Please visit the college website at www.germannna.edu in case of inclement weather for the latest updates. You can also view our [Inclement Weather Policy](#) or call the college Fredericksburg switchboard at **(540) 891-3000**. Students enrolled in courses that meet over an extended period of time may choose sign-up for the “e2campus”, GCC's email and text alert system. Visit Germanna's [e2campus online](#) for more information. e2Ccampus registration enables students to receive alerts and text messages on their cell phones.

NOTE: When the college is closed due to inclement weather, workforce classes will be automatically cancelled.

Q: What is the Refund Policy?

A: REFUND POLICY FOR NON-CREDIT CLASSES – Once registered for a class, participants have reserved a space that obligates them to pay the advertised tuition/fees. For classroom courses offered by Germanna, students may request course transfers or withdrawals seven or more calendar days prior to the start of class. No refunds, course transfers or withdrawals may be made fewer than seven days prior to the start of class. This policy also applies to same course transfers. Employers who are providing tuition for their employees are also reserving space and are obligated for course tuition/fees. Employee substitutions may be made with prior notification to the Center. Please contact the Center at **(540) 891-3012** between the hours of 8:30AM – 4:30PM Monday through Friday for any registration changes.

NOTE: Some specialty classes , and those offered through third-party partners may have refund deadlines 14 days or more, prior to class start date.

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Other Required VDOT Courses that are not handled by the Materials Certification Schools section but we are often asked about:

Guardrail Inspector Training (GRIT)

Q: Who do I contact for GRIT?

A: GRIT is not a Materials Certification Schools program. It is coordinated by the Traffic Engineering Division; the contact number is (804) 371-2788.

DCR - Erosion and Sediment Control

Q: Who do I contact for DCR - Erosion and Sediment Control?

A: DCR - Erosion and Sediment Control is not a Materials Certification Schools program. It is coordinated by the Department of Conservation and Recreation, (804) 371-7533, (804) 786-2064, or (804) 371-7486; http://www.dcr.virginia.gov/stormwater_management/estr_and_crt.shtml.

Work Zone Safety and Flagger Certifications

Q: Who do I contact for Work Zone Safety and Flagger Certifications?

A: Work Zone Safety and Flagger Certifications are not Materials Certification Schools programs. They are coordinated by the Traffic Engineering Division; the contact number is (804) 371-6672.